City of Naples

City Council Chamber
735 Eighth Street South
Naples, Florida 34102

City Council Workshop – May 15, 2017 – 8:30 a.m.

It is noted for the record that all documentation electronically appended hereto is also contained in the file for this meeting in the City Clerk’s Office.

1. **ROLL CALL**

   **Council Members Present:**
   - Bill Barnett, Mayor
   - Linda Penniman, Vice Mayor
   - Reg Buxton
   - Doug Finlay
   - Michelle McLeod
   - Sam Saad III
   - Ellen Seigel

   **Staff Present:**
   - Roger Reinke, Assistant City Manager
   - Jessica Rosenberg, Exec. Assist./Deputy City Clerk
   - Robin Singer, Planning Director
   - Craig Molé, Building Services Director
   - Christa Carrera, Floodplain Coordinator
   - David Fralick, Communications Video Production Mngr.
   - Elizabeth Rogers, Executive Assistant

   **Also Present:**
   - Walter Michaelson
   - Linc Barefoot
   - Derek Perry
   - Elaine Reed
   - Jonathan Kukk
   - Rick McCormack

   **Media:**
   - Joseph Cranney, Naples Daily News

2. **PLEDGE OF ALLEGIANCE**

   Mayor Barnett led in the Pledge of Allegiance.

3. **SET AGENDA**

   Roger Reinke, Assistant City Manager, stated that City Attorney Robert Pritt had requested that an item, reflected in the motion below, be added to the agenda, and recommended that it be added as Item 9.

   **MOTION by Buxton to SET THE AGENDA adding Item 9 Request for Attorney/Client Executive Session; seconded by Penniman and unanimously carried, all members present and voting (Buxton-yes, Finlay-yes, McLeod-yes, Penniman-yes, Seigel-yes, Saad-yes, Barnett-yes).**

4. **PUBLIC COMMENT**

   None.

5. **INTERVIEW ONE (1) CANDIDATE FOR THE CITIZENS’ POLICE REVIEW BOARD AND TWO (2) CANDIDATES FOR THE ALTERNATE MEMBER OF THE COMMUNITY SERVICES ADVISORY BOARD**

   City Council conducted interviews with Walter Michaelson for the Citizens’ Police Review Board (CPRB), and Linc Barefoot and Derek Perry for Alternate Member of the Community Services Advisory Board (CSAB).

   **Agenda Memorandum**  W. Michaelson Application
   **D. Perry Application and Resume**  L. Barefoot Application and Resume
   **CPRB Code Sec. 2-451**  **CSAB Code Sec. 2-501**
6. DISCUSSION OF HISTORIC PRESERVATION PROGRAMS

Assistant City Manager Roger Reinke introduced Planning Director Robin Singer, Building Services Director Craig Molé, and Floodplain Coordinator Christa Carrera. Director Singer provided a history to date and reviewed the attached Agenda Memorandum. During subsequent discussion, all of the aforementioned persons, as well as Elaine Reed, President and CEO of the Naples Historical Society (NHS), responded to questions and provided clarification pertaining to the following: 1) staff’s recommendation to update the list of contributing structures after giving notice to affected property owners, and to use the State process; 2) criteria; 3) the NHS’s recommendation to change the cumulative threshold on substantial improvements to 6 months; 4) historic preservation as it relates to FEMA (Federal Emergency Management Agency) initiatives; 5) the proposed Historic Preservation Specialist position; 6) the State process; 7) the 50 percent rule; 8) the possibility of moving forward using the Collier County CLG (Certified Local Government) program as an interim measure until the City obtains State approval to operate as its own CLG; and 9) the requirement that local programs obtain SHPO (State Historic Preservation Office) approval.

Recess: 10:20 a.m. to 10:33 a.m. It is noted for the record that the same Council Members were present when the meeting reconvened.

Public Comment: Jonathan Kukk, former member of the DRB (Design Review Board), expressed support for: 1) the DRB acting as a historic review board; 2) creating a Historic Preservation Specialist position; 3) design review of new structures within the historic district being voluntary with incentives to be provided by staff; and 4) requesting SHPO approval of the DRB serving as the historic review board. He also said that he would email a copy to Council of the process and timeline for obtaining SHPO approval. Rick McCormack, President of the Florida Southwest Chapter of the American Institute of Architects, explained that the process for obtaining SHPO approval would require submittal of the following to the State: 1) a resolution or ordinance designating the DRB as the historic review board; 2) copies of the resumés of the DRB Members; and 3) provision of specific guidelines, which could be as simple as stating that the Secretary of the Interior’s recommendations would be followed. He also confirmed that the City of Fort Myers operates as a CLG.

Throughout and following public comment, Council received responses to additional questions and clarification concerning: 1) the feasibility of the DRB (Design Review Board) serving as the historic review board, and reviewing the NHS’s proposed guidelines; 2) the Secretary of Interior’s guidelines; 3) marketing of a historic preservation program; and 4) the methodology for obtaining SHPO approval.

During the aforementioned public comment and discussion, the following consensuses were proffered.

Consensus to update the list of contributing structures after giving notice to affected property owners.

Consensus: 1) to form a local program approved by SHPO (State Historic Preservation Office); and 2) for staff to determine the methodology for obtaining a contract person to fulfill the duties as outlined in the attached Draft Proposed Job Description, as well as provide to City Council an estimated cost for same.

Consensus for design review of new structures within the historic district to be voluntary with incentives.

Consensus for staff to determine whether a DRB (Design Review Board) workshop would be needed to vet the suggested guidelines provided by the Naples Historical Society (NHS).
7. **DISCUSSION OF PARKING TIME LIMITS ON 5TH AVENUE SOUTH FROM 9TH STREET SOUTH TO 3RD STREET**

Assistant City Manager Roger Reinke provided a brief overview of the attached Agenda Memorandum.

*Consensus not to install parking meters or pay stations, nor to have specified parking time limits or an employee marking the tires of parked vehicles at set intervals.*

Mr. Reinke subsequently responded to questions concerning: 1) ad valorem funding; 2) shared parking, particularly during peak tourist season; 3) 5th Avenue South parking; 4) parking time limits; 5) parking meters and pay stations; and 6) the feasibility of adding signage directing vehicular traffic to additional parking locations when the parking garages are full.

**Public Comment:** Jim Smith expressed support for not having time limits on parking.

Assistant City Manager Reinke agreed to contact Google Maps regarding the possible depiction of all City park, parking lot and parking garage locations.

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8. **OVERVIEW OF THE NEW CITY WEBSITE**

Assistant City Manager Roger Reinke introduced David Fralick, Communications Video Production Manager, who utilized an electronic presentation to overview the most frequent hits from the previous website, recommendations, the new website, mobile view, and social media. In response to Council, Messrs. Fralick and Reinke addressed the following: 1) certain items not yet optimized for mobile view; 2) the staff directory being incomplete; 3) the Community tab—certain missing neighborhood links as well as items listed multiple times; 4) the need for additional tabs, particularly for the City Clerk, Finance and Human Resources; 5) non-functional links such as that to Municode; 6) photographs not opening; 7) the percentage of public records that have been downloaded; 8) conducting records searches; 9) who oversees and maintains the site as well as who enters data; 10) certain items still being populated from the former website; 11) City Projects link under the Government tab—Baker Park being listed on the map as Cambier Park, the reason for certain projects being located under “Latest News” rather than this page, and certain projects not being listed; and 12) how records would be provided from Facebook for public records requests.

Assistant City Manager Reinke requested that, to maintain consistency, Council Members contact him or Mr. Fralick concerning any additional issues.
9a. **(RENUMBERED ITEM 9) REVIEW OF ITEMS ON THE MAY 17, 2017 REGULAR MEETING AGENDA**

Item 8 (Subdivision/Replat Petition 17-SD1), Council Member Saad received an explanation from Assistant City Manager Roger Reinke that the application had been received prior to City Council adopting the ordinance requiring submission of a disclosure form, therefore, said form is not required. Regarding Item 12 (Variance Petition 16-V4), Mr. Reinke stated that action would be taken at the May 17, 2017 Regular Meeting to continue this item.

9. **(ADDED ITEM) REQUEST FOR ATTORNEY / CLIENT EXECUTIVE SESSION**

City Attorney Robert Pritt read the request into the record to conduct an Attorney / Client Executive Session during the May 17, 2017 Regular Meeting at 12:00 p.m. The estimated duration of the session was 30 minutes.

**MOTION** by Buxton to APPROVE City Attorney Robert Pritt’s request to conduct an Attorney / Client Executive Session during the May 17, 2017 Regular Meeting at 12:00 p.m.; seconded by Saad and unanimously carried, all members present and voting (Buxton-yes, Finlay-yes, McLeod-yes, Penniman-yes, Saad-yes, Seigel-yes, Barnett-yes).

**CORRESPONDENCE / COMMUNICATIONS**

In response to Council Member Finlay, Assistant City Manager Roger Reinke stated that staff would vet the feasibility of revising the Code of Ordinances to accommodate a request from HVAC contractor Tom Marvel regarding an innovative method of sliding equipment, primarily generators, into setbacks for maintenance and then back into place. Mr. Finlay however pointed out that doing so could cause an increase in number of variance applications to allow structures to be built to setback lines. Since Mr. Finlay was the only Council Member to have received the communication, Mr. Reinke said that Planning Director Robin Singer or other appropriate staff would be asked to provide a synopsis of the aforementioned request in an email to Council. Mr. Finlay also expressed concern regarding Collier County potentially not funding the dredging of all eight areas in Doctors Pass should each one be priced separately. Vice Mayor Penniman stated that, at the Collier County Coastal Advisory Committee meeting the previous Thursday, she had voted in opposition to the budget proposal because Gary McAlpin, Collier County Coastal Zone Manager, would not guarantee that dredging of the areas of concern would be included in the funding.

Noting an editorial written by Tom Marvel, a local commercial fisherman, expressing concern regarding potential impacts to the fishing industry from the recent sale and proposed redevelopment of property currently occupied by Kelly’s Fish House, Council Member McLeod urged Council to contact him to obtain his perspective.

**ADJOURN**

12:23 p.m.

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Bill Barnett, Mayor

_______________________________________
Patricia L. Rambosk, City Clerk

Minutes Prepared by:

_______________________________________
Elizabeth A. Rogers, Executive Assistant

Minutes Approved: __________